

GRANT APPLICATION FORM

AMUAA of Greater Chicago Girls Education Project

Sponsor Name	USA Status: Citizen	Permanent Resident	Yes No AMUAA-GC Member
Project Title ()	Other (describe):		
Contact Phone	Email Address	Proposed school or organization Name	
Sponsor's Address	City, ST ZIP Code	Rural /Urban	Yes / No
		Project Location	Registered with Govt.
		Address	
		City, State, Country	

Project Cost

Amount enclosed (25% of Project Cost)	Total Project Cost (Minimum \$2500.00)		
Number. of Students Expected to be Benefitted	Number. of Students Currently enrolled (if any)	Project Start Date	Project Completion Date

Description of Community or Empowerment Zone in which the School or Program is Located

I hereby certify that the proposal and information described herein is true to the best of my knowledge

Sponsor's Signature	Date
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For Office Use Only

Approved/Declined:
Reason:

President's Signature	Date
Chairman's Signature	Date

GUIDELINES: AMUAA of Greater Chicago Girls Education Project

Our mission is to empower young women through education and share effective practices that enable and expand learning opportunities for education and enrichment of girls. To achieve this, we are focusing exclusively on two major areas:

- Strengthening Girls' education in economically disadvantaged population in ways that provide or improve basic education.
- Working with organizations to increase awareness and importance of Girls' education among the high-poverty population.

Our approach is to select and fund girls' educational projects, leading to empowerment of economically disadvantaged women in India. The sponsor seeking funds from AMUAA must conform to the following stipulation:

1. The sponsor must be a member of AMUAA of Greater Chicago and a legal resident of USA
2. The sponsor must provide 25% co-payment
3. The sponsor must provide detailed description of the project, including:
 - A. Importance of the project
 - B. Number of students who will be benefited
 - C. Timeline of the Project
4. The sponsor must provide detailed budget, indicating the total amount of money (\$) required for the completion of project
5. The sponsor must provide a Final Progress Report upon completion of the Project.

Review and Approval Process:

- I. The Executive council and Board will review the project within a month after the submission of all the documents related to the project from the sponsor
- II. The approval or non-approval letter will be sent to the sponsor within 45 days of project submission. If a project is not approved for funding, the 25% co-pay money will be returned.
- III. Board will appoint a committee to coordinate with sponsor regarding the status of the project. The committee will coordinate following activities
 - a. Update EC/Board about status of approved projects/Applications on regular basis
 - b. Invite Sponsor to EC/Board meetings as needed
- IV. Sponsor must complete the project within 1 year after the funds are received. The Sponsor will make good effort to convince and guide the management of approved project in India to complete the project in the time stated in the proposal.
- V. Sponsor will provide update to the appointed committee or to EC/Board.
 - a. If the project takes more than 6 months to complete, the project sponsor will submit an interim project status report to EC/Board.
- VI. EC/Board will only consider for approval projects for a school/program that are registered with local, state or central Government

- VII. EC/Board will approve projects only for school/program that are registered as non-profit organization
- VIII. EC/Board will approve projects only from Sponsors who are US Citizens or Permanent Resident of United States
- IX. In the event sponsor is unable to initiate the project at the designated location within 1 year, it is the responsibility of Sponsor to return the funds to AMUAA-GC through the same or a similar legally valid mechanism of money transfer. The Sponsor contributed money will be forfeited.
- X. EC/Board will only accept the Application if the school is established at least up to Elementary/KG level
- XI. EC/Board members may visit the school (on their own expenses) to meet the School Management and to assess school needs and progress made
- XII. Upon completion of the project(s), Sponsor will submit a formal project completion report to the EC/Board which may include items such as expenditure bills, some pictures if any etc.
- XIII. All the documents related to the projects will be maintained for atleast 5 years. These files will be held by the President and shall be transferred to next elected President(s).
- XIV. Sponsor will sign the agreement and will abide by the rules of Girls Education Guidelines

Fund Allocation and Distribution:

- 1) All donations or contributions for Girls Education must be deposited to the AMUAA account by President / Treasurer or Designee of AMUAA EC & Board
- 2) The school project funds will only be used for school related activities and will not be used for any other management expenses
- 3) The funds approved by EC/Board will be disbursed only through a government registered charitable organization authorized to distribute funds from USA to India.