

GRANT APPLICATION FORM
AMUAA of Greater Chicago - Education Project

Sponsor Name: _____

Address (City, State, ZIP): _____

Contact Information: Ph: _____ E-mail: _____

USA Status (circle one): US Citizen Green card VISA (.....) AMUAA-GC Member Yes No

Other Relevant Information: _____

Project Cost / Description

Project Title: _____

Proposed School / Organization Name: _____

Project Status (circle one): Rural Urban Registered with Govt.: Yes No

Address (City, State, Country): _____

Total Cost of the Project (in US Dollars)

Amount Enclosed (10% of the total Budget)

Number of Students
Currently Enrolled
(if any)

Number of Students
Expected to be
Benefitted

Project Start
Date
(anticipated)

Project
Completion Date
(anticipated)

**Description of Community or Empowerment Zone in which
the School or Program is located**

FOR OFFICE USE ONLY

EC/Board Decision (circle one): Approved Declined

Reason: _____

President Signature / Date

Chairperson's Signature / Date

GUIDELINES: AMUAA - Greater Chicago Education Project

Our mission is to empower young and underprivileged students through education and share effective practices that enable and expand their learning opportunities. To achieve this, we at the AMUAA-GC focus exclusively on three major areas:

- Strengthening overall education in economically deprived populations in ways that provide or improve basic education.
- Working with organizations to increase awareness and importance of overall education among the high-poverty population.
- The priority of funding will be in the following order:
 1. Girls' education - or Girls' education-related projects
 2. General School project (includes Girls and co-education school system)
 3. Individual Financial Assistance (Local and Abroad). Such applications will be reviewed by Educational Committee members and provide recommendations to the EC/Board to reach a final decision.

Funding Approach:

AMUAA-GC adopts a general approach to select and fund an educational project, leading to the empowerment of economically deprived students in India. The sponsor seeking funds from AMUAA-GC must conform to the following stipulations:

1. The sponsor must be a member of AMUAA of Greater Chicago and a legal resident of the USA.
2. The sponsor must provide a 10% co-payment. This co-payment amount can be shared by two AMUAA-GC members.
3. The sponsor must provide a detailed description of the project, including:
 - a. Importance of the project
 - b. Number of students who are going to be benefited
 - c. Timeline of the Project (estimated start and completion dates)
4. The sponsor must provide a detailed budget, indicating the total amount of money (\$) required for the completion of the project
5. The sponsor must provide a Final Progress Report upon completion of the project.

Review and Approval Process:

- I. The Executive council and Board will review the project within a month after the submission of all the documents related to the project from the sponsor.
- II. The approval or non-approval letter will be sent to the sponsor within 45 days of project submission. If a project is not approved for funding, the 10% co-pay money will be returned to the sponsor.
- III. Board will appoint a committee to coordinate with the sponsor regarding the status of the project. The committee will coordinate the following activities:
 - a. Update EC/Board about the status of approved Projects/Applications on a regular basis.
 - b. Invite Sponsor to EC/Board meetings as needed.
- IV. The sponsor must complete the project within one year after the funds are received. The sponsor will make a good effort to convince and guide the management of the

- approved project in India to complete the project in the time frame stated in the proposal.
- V. The sponsor will provide an update to the appointed committee or to EC/Board.
 - a. If the project takes more than six months to complete, the project sponsor will submit an interim project status report to EC/Board.
 - VI. EC/Board will only consider approving a project for a school/program that is registered with local, State, or Central Government.
 - VII. EC/Board will approve projects only for schools/programs that are registered as a nonprofit organizations.
 - VIII. EC/Board will approve projects only from Sponsors who are US Citizens or Permanent Resident of United States.
 - IX. In case if a sponsor cannot initiate the project at the designated location within one year, it is the sponsor's responsibility to return the funds to AMUAA-GC through the same or a similar legally valid mechanism of money transfer. The sponsor contributed money will be forfeited.
 - X. EC/Board will only accept the Application if the school is established at least up to the Elementary/KG level.
 - XI. EC/Board members may visit the school (on their own expenses) to meet the school management and to assess school needs and progress made after a year of funding.
 - XII. Upon completion of the project(s), the sponsor will submit a formal project completion report to the EC/Board, including items such as expenditure bills, some pictures, if any, etc.
 - XIII. All AMUAA-GC Education Project related documents will be maintained for at least five years. The President will hold these files and shall be transferred to the next elected President(s).
 - XIV. The sponsor will sign the agreement and abide by AMUAA-GC Education Project Guidelines.

Fund Allocation and Distribution:

1. All donations or contributions to AMUAA-GC Education Funds must be deposited to the AMUAA-GC account by the President / Treasurer or Designee of the AMUAA-GC EC & Board.
2. The school project funds will only be used for school-related activities and will not be used for any other management expenses or payment of teachers/staff salaries.
3. The funds approved by EC/Board will be disbursed only through a government-registered charitable organization authorized to distribute funds from the USA to India.